

# Proposed East Bay Young Democrats Bylaws Changes

## ARTICLE II. DEFINITIONS

### Section 1. Simple Majority

A vote of ~~at least~~ **more than** fifty (50) percent ~~plus one (1)~~ of **eligible** voters present.

### Section 2. Two-Thirds Majority

A vote of at least two-thirds (2/3) of **eligible** voters present.

### Section 7. Endorsements

(1) The Executive Committee may approve the use of the mailing list, labels and/or telephone lists for a non-ticketed, non-fundraising, no-fee event by simple majority vote at an Executive Committee meeting or by an **electronic (e-mail) or** telephonic vote when an Executive Committee cannot be convened due to an emergency where the President, ~~in conjunction with the Vice-President have~~ **has** attempted to contact all Officers, and received the approval of a two-thirds (2/3) majority of the Officers of EBYD without endorsement proceedings.

### Section 8: Day

- a. **One (1) day is defined as twenty-four (24) hours.**

### Section 9: Telephonic Voting

- a. **Telephonic voting shall follow the same procedures as voting at an Executive Committee meeting.**

## ARTICLE III. MEMBERSHIP

**Section 1.** Regular membership shall be open to persons who are at least eighteen (18) years of age and not more than thirty-five (35) years of age who are registered Democrats or who intend to register as such when eligible.

**Section 2.** Persons below the minimum age or above the maximum age may be admitted as Associate Non-Voting Members.

**Section 3.** Regular ~~membership~~ meetings of ~~This Organization~~ **EBYD** shall, **at minimum**, occur on a monthly basis **except in cases deemed infeasible by a simple majority of Executive Board. Regular meetings may be Membership Meetings or Executive Meetings.** The time, date, and location of the ~~monthly regular~~ meetings, ~~except the October or November meeting,~~ shall be determined by the Executive Committee. ~~The October or November membership meeting of This Organization shall be held on the 3<sup>rd</sup> Monday of October or November, respectively, and shall be noticed via mail or e-mail (or any combination thereof) not less than two (2) weeks in advance. Additional meetings of this Organization may be called by a majority vote of the Executive Committee provided that the membership is given seven (7) days notice of the additional meeting.~~

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## ARTICLE IV. OFFICERS

### Section 2. Officers

a) The Officers shall be a President, Vice President of Membership, Vice President of Finance, Secretary, Political Director, Director of Communications, **Events Coordinator**, Immediate Past President, and 3 At-Large Officers.

b) All Officers shall be ~~m~~**Members of EBYD**

c) All Officers shall be elected in the manner enumerated in Section 4 of this Article. In the event of a vacancy created by the resignation of an Officer, a replacement Officer may be selected by a simple majority vote of the Executive Committee.

d) All Officers, including At-Large Officers, are deemed voting members at all Executive Committee and Membership meetings.

### Section 3. Duties

a. The President shall be the chief executive officer, shall preside at all Membership and Executive Committee Meetings and shall represent EBYD at California Young Democrat Conventions and Executive Board Meetings. The President shall serve as an ambassador for EBYD. The President shall also oversee and conduct the ~~annual October Executive Committee~~ **EBYD election meeting unless he/she is a candidate for an EBYD position at that meeting.**

b. The Vice President of Membership shall assume all responsibilities when the president is unavailable. The Vice President of Membership shall also serve as the coordinator of the Advisory Committee, and shall coordinate all efforts to bring new membership into EBYD. In addition, the Vice President of Membership shall be responsible for keeping the membership database up to date.

c. The Vice President of Finance shall present financial statements to the Executive Committee at each regularly scheduled meeting and shall handle all disbursements, receipts, banking relationships, FPPC statements, and, in general, any and all bookkeeping responsibilities not allocated by the Executive Committee to a paid treasurer. The Vice President of Finance shall also assist the Immediate Past President and, when applicable, the Activities Coordinator with EBYD's fundraising efforts.

d. The Secretary shall maintain all records of EBYD and shall ensure the President receives minutes of all meetings of EBYD in a timely fashion, as determined by the Executive Committee. The Secretary shall serve all required notices and official club correspondence, including a monthly newsletter and other e-mail correspondence; shall assist the Director of Communications in coordinating all media, publicity, and advertising on behalf of EBYD, organization mailing lists; and shall coordinate labeling of mailings with the Executive Board.

e. The Political Director shall chair all endorsement meetings and coordinate events between the club and elected official and candidates. The Director shall research all appropriate legislation and political candidates and report necessary information to the Executive Board. The Director will serve as the contact person for all inquiries related to endorsements. Between endorsements, the Political Director shall work with the Executive Committee to serve as a liaison between the club and community organizations, and shall coordinate EBYD decisions to co-sponsor community or political events.

f. The Director of Communications shall maintain and engage all web-based communication platforms including, but not limited to, the EBYD website ([www.ebyd.org](http://www.ebyd.org)), Facebook, Twitter,

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Google and Email accounts. The Director of Communications will serve as the coordinator of all media, publicity, and advertising on behalf of EBYD and serve as the contact person for purposes of all web-related administration, such as for the contracted web-server company and associated accounts. The Director of Communications shall ensure that the EBYD website is to date with upcoming events, information about the club, its officers, and its bylaws, and other relevant information. The Director of Communications may assist the Secretary in publishing a monthly newsletter and other communications as necessary.

**g. The Events Coordinator shall chair EBYD's planning and coordination efforts of all events not related to endorsements as well as assist the Political Director with the planning of endorsement meetings as necessary. Events not related to endorsements may include social mixers, fundraisers, and other membership engagement events and social activities.**

**h.** The Immediate Past President shall serve in an advisory capacity to ensure the club maintains relationships with elected officials and other stakeholders between EBYD administrations. The Immediate Past President shall also take an active leadership role in fundraising efforts, along with the Vice President of Finance.

**i.** The At-Large Members shall provide assistance to the EBYD Executive Committee on an as-needed basis. At-Large Members may be appointed to fill ~~the following positions~~ **the position of Parliamentarian** or other positions, as the Executive Committee deems necessary and appropriate.

~~(1) **Activities Coordinator.** The Activities Coordinator shall lead the logistical coordination of social activities, outings, and events. The Activities Coordinator shall work with the Executive Committee as needed.~~

**(1) Parliamentarian.** The Parliamentarian shall keep the EBYD By Laws consistent with the aims and policies of EBYD, shall propose special rules and amendments to the By Laws when necessary, shall interpret the rules and By Laws when called upon by the President or Executive Committee, and shall inform Members and the Executive Committee of procedural requirements of EBYD. The Parliamentarian shall ensure that all meetings are run in accordance with Robert's Rules of Order.

**ii.** In the event that a Parliamentarian is not appointed among the At-Large Members, another officer on the Executive Committee, except the offices of President, Vice-President of Membership, Vice President of Finance, or Secretary, must be appointed by the President or Executive Committee to serve in this capacity.

## **Section 4. Election and Term of Office**

**a.** All Officers for newly created positions shall be appointed by the President and confirmed by a majority vote of the previously established Executive Committee at the first Executive Committee Meeting following their appointments. Appointee Officers shall carry out their full duties until confirmation.

**b. In the fall and no later than December 31 of each year,** ~~Every October or November,~~ elections shall be conducted for all Officers of EBYD.

**c.** All newly elected Officers shall serve a term of January 1 to December 31 of the year subsequent to their election.

**d.** Members of the Executive Board may serve no more than two consecutive terms in any one Officer position.

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## e. Election Procedures for the Executive Board

- (1) Any member may run for a position on the Executive Board pursuant to Section III 5(d)
- (2) **A Membership Meeting at which elections take place shall be scheduled in the fall and no later than December 31 of each year.**
- (3) ~~At a the August membership~~ **Membership or Executive meeting no later than November 1 of each year and at least twenty-five (25) days prior to the election meeting,** the President shall announce the opening of nominations for Executive Board elections. After the meeting the President shall work with the secretary to distribute the announcement to members not present at ~~the August membership~~ **this meeting.**
- (3) Candidates shall **be encouraged to** declare their intent to run at or prior to the ~~September membership meeting~~ **at which elections take place.** Declarations shall be made, in writing, to the Secretary and shall include candidate's full name and the office they seek.
- (4) ~~Whenever possible, at the September membership meeting,~~ the Secretary shall provide a list of all candidates ~~to those present in advance of the election meeting.~~ **After the meeting The Secretary shall work with the secretary President and/or Vice President of Membership to distribute the list to all EBYD members. not present at the September membership meeting.**
- (5) Nominations will be allowed from the floor of the ~~September membership election meeting.~~ Nominations will be closed upon ~~adjournment of the September membership meeting~~ **the commencement of voting except in cases where no members declare candidacy for a position.**
- (6) If Executive Board candidates desire, **declared** candidates shall be asked to provide a written candidate statement to the Secretary. The Secretary will then mail and/or e-mail the statement to the entire membership list no less than seven (7) days before ~~the October or November~~ election meeting.
- (7) At the election meeting a secret ballot shall be provided in all races that are contested.
- (8) At the election **meeting** candidates will be allowed up to two (2) minutes for a speech. ~~After~~ **Following each** the speech, members will be allowed to ask questions.
- (9) A simple majority of members present is needed to be elected to any office.
- (10) If no majority is reached, ~~than~~ a runoff shall occur between the two top vote getters.
- (11) If no majority is reached after an initial runoff election, there will be a question and answer period of ten (10) minutes, to be moderated by the President, and a second runoff election shall occur.
- (12) If no majority is reached after a secondary runoff, the winner shall be decided by coin flip of a single toss. The coin used in the coin flip shall be a state quarter depicting a state that was not part of the confederacy.
- (13) Vote Counting: If not himself or herself a candidate for a position, the Political Director **or President** shall coordinate the vote counting efforts. Anyone running for an Officer position cannot count votes.

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## ARTICLE VI. GENERAL PROVISIONS

### Section 1. Quorum

- a. Quorum shall be members present, at no time less than ten (10) percent of the membership.
- b. Executive Committee quorum shall be **more than** fifty (50) percent ~~plus one (1)~~ of Executive Committee members.
- c. A quorum shall be presumed to exist at any meeting until a determination to the contrary. **Such a determination may be made by any eligible voting member and is privileged and non-debatable.**

### Section 2. Voting Procedures

- a. **Voting at Executive Committee or Membership Meetings can only take place in the presence of a quorum.**
- b. **Section 3 of this article details voting procedures related to expenditures.**
- c. **Article VII details voting procedures related to endorsements of candidates or issues.**
- d. **A motion not deemed by the President (with possible input by the Parliamentarian) to relate to expenditures or endorsements or candidates or issues is considered to pass if it is seconded, quorum is in place, and one of the following takes place:**
  - (1) **It garners a simple majority of eligible members present and voting at a Membership Meeting**
  - (2) **It garners a simple majority of eligible Executive Committee members at an Executive Committee Meeting. This number may be no less than the number of Executive Committee members required to hold a quorum.**
  - (3) **It garners a simple majority of eligible Executive Committee members during an electronic (E-mail) vote. This number may be no less than the number of Executive Committee members required to hold a quorum.**
- e. **Electronic (E-mail) Votes**
  - (1) **An electronic (E-mail) motion may be introduced by any Executive Committee member at any time should he/she deem that it must be completed prior to the immediately following Executive Committee or Membership Meeting in the interest of extraordinary expediency. Such a determination can be overruled by the President, with possible input from the Parliamentarian. The President's challenge, if made, is final; in such an event, the motion can be introduced at the immediately**

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following Executive Committee or Membership Meeting. Should the motion not be challenged by the President and receive a second, it can be voted on by electronic (e-mail) means. The maker of the motion may specify a deadline by which voting on the motion must be completed, but it must be a number of days no greater than three (3) days following the motion's introduction.

(2) The rolls shall automatically close three (3) days after a motion is introduced by electronic (E-mail) means. If at the time the rolls are closed, the motion garners at least a simple majority of Executive Committee votes, it shall be considered to pass; otherwise, it fails.

(3) Electronic (E-mail) voting shall not take place for the purposes of deciding an issue that can only be voted on at a Membership Meeting.

~~a. No Member or Officer may represent him/herself as an agent of EBYD to commit or spend funds unless so authorized by~~

~~(1) A majority of the Executive Committee at an Executive Committee meeting at which a quorum is present; or~~

~~(2) Telephonic or **electronic** (E-mail) approval of two-thirds (2/3) of the Executive Committee in the event of an emergency.~~

## a. Expenditure Amounts

(1) **All expenditures related to endorsed candidates or issues or expenditures of one hundred fifty dollars ~~\$100.00~~ (\$150.00) and over and not related to endorsed candidates or issues** shall need **simple majority** approval of the Executive Committee and the Membership and be made by check signed by the Treasurer **Vice President of Finance**, and the President, or the a President's designee.

~~(2) Amounts **Expenditures** under under two hundred fifty dollars (~~\$250.00~~) and related to endorsed candidates or issues (~~per Article VII~~) or **between one hundred dollars (~~\$100.00~~) and two hundred fifty dollars (~~\$250.00~~) and not related to endorsed candidates or issues** ~~\$100 (up to \$99.99) shall or less than two hundred fifty dollars (~~\$250.00~~) and related to endorsed candidates or issues may~~ be approved by a simple majority vote of the quorum of the Executive Committee and made by check signed by the Treasurer, **President, or President's designee.**~~

(3) Expenditures under one hundred fifty dollars (\$150.00) and not related to endorsed candidates or issues do not require a vote of the Executive Committee or Membership, but must be reported by the Vice President of Finance, President, or a President's designee at the Executive Committee or Membership Meeting immediately following the expenditure. Such an expenditure may be made by check signed by the Vice President of Finance, President, or a President's designee.

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## ARTICLE VII. ENDORSEMENTS

### i. Use of EBYD Assets

#### 1) Endorsed Candidates or Issues

A. The following shall require a ~~two-thirds (2/3)~~ **simple majority** vote of the Executive Committee at ~~a an Executive Committee~~ meeting at which a quorum is present: approval of the use of stationery, mailing lists, labels, phone lists, the association of the EBYD's name, logo, or its members' time for campaign activities, and fundraising, or EBYD's funds **as related to endorsed candidates or issues.** ~~above fifty two hundred fifty dollars (\$50.00 \$250.00).~~  
~~The Executive Committee may approve funds less than fifty two hundred fifty dollars (\$50.00 \$250.00) with a simple majority of the quorum Committee.~~